

Complaint notification form

DATA OF THE RECIPIENT/BUYER

NAME AND ADDRESS OF THE COMPANY/STAMP	
E-MAIL ADDRESS/PHONE NUMBER	
CONTACT PERSON	

THE DATE OF PURCHASE OF THE GOOD/SERVICE

PROOF OF PURCHASE/DATE AND INVOICE NUMBER	
NAME OF GOODS	
THE QUANTITY	
THE DATE ON WHICH THE DEFECT/FAILURE OCCURRED	
CIRCUMSTANCES OF FAILURE/DEFECT (MACHINE PARAMETERS, PRODUCT APPLICATION, ETC.)	
THE CONDITION OF THE GOODS AT THE TIME OF RETURN TO THE SENDER	

DATE, COMPANY STAMP, SIGNATURE OF THE COMPLAINING PARTY